

Supreme Court of Nova Scotia
(Family Division)

Between:

Applicant

and

Respondent

Request to Convert

Check the box that applies to you (the respondent) and complete:

I am the respondent in this proceeding. I do not have a lawyer. I live in the following Province/Territory: _____. My contact information for this proceeding is listed in the attached Personal Representation Form. [You must complete and attach the Personal Representation Form to this Request. Documents delivered to the address in the Personal Representation Form are considered received by you on delivery].

OR

I have a lawyer representing me in this proceeding. I live in the province/territory of _____. I designate my lawyer to receive notifications at the lawyer's address and contact information below. [Documents delivered to the address below are considered received by me on delivery.]

Counsel's Name: _____

Address: _____

Phone number: _____

Fax number: _____

Email: _____

Receipt of variation application

The notice of variation application was received on _____.

Request to convert

I request to convert the support issues (i.e. child/spousal support) in the notice of variation application into an interjurisdictional application under the *Divorce Act* (sections 18.2). I request the variation application be heard in my province.

Delivery to the applicant

I delivered a copy of this form to the applicant at the designated address on _____ by the following method (s):

By mail to: _____;

By Fax to: _____; or,

By email to: _____.

[You must use the Applicant’s designated address information provided in the notice of variation application.]

Signed on: _____.

Signature
Print name:

Instructions for delivering this Form to the Nova Scotia Court:

You **must** file this completed Form with the Nova Scotia court within 40 days of receiving the variation application. You may file it in one of the following ways:

- By mail or courier to: _____;
- By Fax to: _____; or,
- By email to: _____.